

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
May 4, 2017

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, May 4, 2017 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Lenik
Trustee Lyke
Trustee Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering Services

Trustee Lenik called the regular meeting to order at 10:00 a.m.

Jessi Baker was recognized as the Safe Employee of the First Quarter. Jessi is a Laboratory Technician in the Operations Section.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion approved unanimously.

Dannel McCollum, citizen of Champaign was present at the meeting to discuss appointment of the Trustees as well as compensation to the Trustees.

A citizen of Urbana was present to request a billing adjustment to his account. Since this was not an agenda item, this will be addressed at the June meeting.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the minutes listed below:

- +Regular Board Meeting Minutes – April 6, 2017
- +Executive Session Meeting Minutes – April 6, 2017
- +Special Board Meeting Minutes – April 27, 2017

The motion was approved unanimously.

Attorney Mike McCormick had no report.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Kim Lytle reviewed the Administrative Services Report.

Kim Lytle presented the March 2017 Treasurer's Report to the Board. Specific

items summarized were the March cash balance and the March revenues and expenditures.

The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$11,788,219	\$6,980,197	(\$2,651,336)	\$2,156,687	\$1,176,913
Construction	\$910,750	\$0	(\$1,67,514)	(\$256,764)	\$0
ICRF	\$955,564	\$625,409	\$0	\$330,154	\$51,798
Debt Service	\$0	\$4,482,119	\$3,818,849	(\$663,269)	\$0
Total	\$13,654,532	\$12,087,725	\$0	\$1,566,808	\$1,228,711

The cash reserves for each fund are summarized below.

Fund	Cash Reserves
O & M	\$6,317,719
Construction	\$6,136,693
ICRF	\$4,560,279
Debt Service	\$6,118,172
Second Street	(\$3,045,302)
Total	\$20,087,563

It was moved by Trustee Putman, seconded by Trustee Lyke to accept the March Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the Lab Renovation Project. The FY18 budget includes \$550,000 for this project.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the 3-year maintenance agreement with SCADAware, Inc., and authorize the Executive Director to execute the agreement.

The motion was approved unanimously.

Jackie Christensen reported on the following:

- Discharge Monitoring Report Summary – March
- Northeast Operational Report – 2016
- Southwest Operational Report – 2016

Bruce Butler presented an update on the General Maintenance and Mechanical and Electrical sections.

Mark Radi reported on the status of the FY17 Collection System Upgrade Project.

Rick Manner gave a general update reviewing the following:

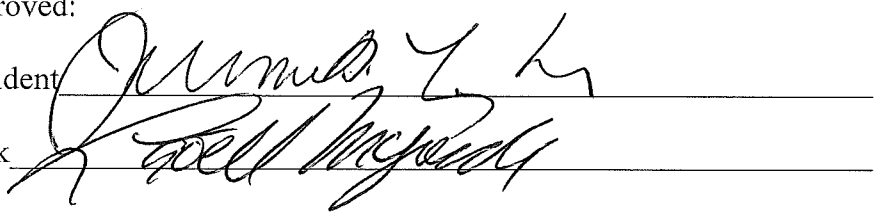
- Public Outreach – 2nd Street Pump Station
- Nutrient Update

There being no further business before the Board, the meeting was adjourned at 11:15 a.m.

Approved:

President

Clerk

The image shows two handwritten signatures in cursive script. The first signature is written over a horizontal line and appears to be "Rick Manner". The second signature is also written over a horizontal line and appears to be "Mark Radi".