

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
March 2, 2017

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, March 2, 2017 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Lenik
Trustee Lyke
Trustee Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering Services
Theresa Plotner, Administrative Supervisor

Trustee Lenik called the regular meeting to order at 10:05 a.m.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the minutes listed below:

+Regular February Board Meeting Minutes – February 2, 2017

The motion was approved unanimously.

Attorney Mike McCormick had no report.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the January 2017 Treasurer's Report to the Board. Specific items summarized were the January cash balance and the January revenues and expenditures.

The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$9,828,240	\$5,774,240	(\$2,651,336)	\$1,402,818	\$953,156
Construction	\$762,582	\$0	(\$1,67,514)	(\$404,931)	\$0
ICRF	\$799,070	\$466,357	\$0	\$332,713	\$0
Debt Service	\$0	\$4,365,911	\$3,818,849	(\$547,062)	\$0
Total	\$11,389,893	\$10,606,355	\$0	\$783,538	\$953,156

The cash reserves for each fund are summarized below.

Fund	Cash Reserves
O & M	\$6,227,392
Construction	\$5,986,446
ICRF	\$4,564,678
Debt Service	\$6,118,172
Second Street	(\$2,868,690)
Total	\$20,027,998

It was moved by Trustee Putman, seconded by Trustee Lyke to accept the January Treasurer's Report.

The motion was approved unanimously.

Kim Lytle discussed the FY18 budget. It was moved by Trustee Putman, seconded by Trustee Lenik to schedule a Public Hearing on Budget Ordinance No. 703 at 10:00 a.m. on April 27, 2017.

The motion was approved unanimously.

It was moved by Trustee Lenik, seconded by Trustee Putman to approve the Annexation Agreement with the City of Urbana regarding the UCSD Pump Station site on East Main Street.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to approve Change Order #4, to the 2nd Street Pump Station Project with Stark Excavating, Inc. The amount of Change Order #4 is \$610,448.61, of which \$377,911.50 will be reimbursed to the District by the University of Illinois. The net effect to the District would be an increase of \$232,537.11.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agreement with the Champaign County Forest Preserve District regarding the forcemain construction work north of the East Main St. Pump Station.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize proposals to be taken for the purchase of water quality monitoring sondes.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to table the wage adjustment for non-bargaining staff until the April 6th meeting.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to direct staff to prepare a Resolution that revises the current Sick Leave Policy regarding unused sick leave and IMRF service credit at retirement.

Jackie Christensen reported on the following:

- Discharge Monitoring Report Summary – January
- 2016 Flow Factor Report
- 2016 Biosolids

Bruce Butler reported on the following:

- Turblex Blower Maintenance

Mark Radi reported on the following:

- Development Summary
- ACEC Award
- 2nd Street Pump Station Update
- Staley Road Interceptor Rehab Work
- Station S Ceiling Repairs

Rick Manner gave a general update reviewing the following:

- IAWA Tax Exempt Letter
- Cronus Fertilizer Letter

It was moved by Trustee Lyke, seconded by Trustee Putman to enter into Executive Session for the purpose of discussing personnel in accordance with Open Meetings Act – Exceptions ILCS 5 12/2 Section c(1).

Roll Call on the Motion:

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion passed unanimously.

The Board entered back into Open Session.

There being no further business before the Board, the meeting was adjourned at 12:30 p.m.

Approved:

President *Diana Lenik*

Clerk *Jennifer Putman*