

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
February 2, 2017

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, February 2, 2017 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Lenik
Trustee Lyke
Trustee Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering Services
Theresa Plotner, Administrative Supervisor

Trustee Lenik called the regular meeting to order at 10:00 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda.

The motion approved unanimously.

Mary DeRuntz was recognized as the Safe Employee of the Fourth Quarter.

Andrew Sperling was recognized as the Safe Employee of the Year.

Bob Hunzinger, Eastern Illini Electric Coop and Andrea Bretl, Clark Dietz introduced themselves and were present to observe the meeting.

It was moved by Trustee Putman, seconded by Trustee Lyke to direct staff to prepare a letter expressing the desire of UCSD to extend the contract commitments to Cronus through July 1, 2018.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the minutes listed below:

+Regular January Board Meeting Minutes – January 5, 2017

The motion was approved unanimously.

Attorney Mike McCormick reported that he may have a draft annexation for the Main Street Pump Station from the City of Urbana at the March meeting.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the December 2016 Treasurer's Report to the Board. Specific items summarized were the December cash balance and the December revenues and expenditures.

The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$9,009,414	\$5,191,016	(\$2,651,336)	\$1,167,062	\$791,011
Construction	\$747,849	\$0	(\$1,67,514)	(\$419,665)	\$0
ICRF	\$654,308	\$449,898	\$0	\$204,410	\$0
Debt Service	\$0	\$4,304,853	\$3,818,849	(\$468,004)	\$0
Total	\$10,411,571	\$9,945,767	\$0	\$465,804	\$791,011

The cash reserves for each fund are summarized below.

Fund	Cash Reserves
O & M	\$5,310,647
Construction	\$5,971,713
ICRF	\$4,375,928
Debt Service	\$6,118,172
Second Street	(\$3,983,574)
Total	\$17,792,887

It was moved by Trustee Putman, seconded by Trustee Lyke to accept the December Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to set April 27, 2017 as the date for the Special Board Meeting.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the 2017-2018 Support Services Agreement with BWCSI and authorize the Executor Director to sign it.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to award the Northeast Treatment Plant Road Improvements contract to Cross Construction, for \$52,510.57 and authorize the Executive Director to execute contract documents.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the FY18 Interceptor and Collector Sewer Rehabilitation.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to execute the Change Order #1 and #2 in the amount of \$17,485.20 and \$7,012.78 to the East Main Pump Station Rehab Project with Cross Construction.

The motion was approved unanimously.

Jackie Christensen reported on the following:

- Discharge Monitoring Report Summary – December
- Letter to IEPA Regarding Ammonia
- Tourist Summary

Kim Lytle reviewed the medical insurance premium update.

Bruce Butler reported on the following:

- Updates to two budgeted capital purchases

Mark Radi reported on the following:

- 2nd Street Pump Station Update

Rick Manner gave a general update reviewing the following:

- Statements of Economic Interest due by May 1st

There being no further business before the Board, the meeting was adjourned at 11:00 a.m.

Approved:

President *Diana Lyke*

Clerk *Jennifer Putman*

