

**The Urbana & Champaign Sanitary District**  
**The Minutes of the Regular Board Meeting of the Board of Trustees**  
**January 5, 2017**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, January 5, 2017 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Lenik  
Trustee Lyke  
Trustee Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Jackie Christensen, Director of Operations  
Mark Radi, Director of Engineering Services  
Theresa Plotner, Administrative Supervisor

Trustee Lenik called the regular meeting to order at 10:00 a.m.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion approved unanimously.

There was no audience participation.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the minutes listed below:

- +Regular December Board Meeting Minutes – December 1, 2016
- +Executive Session Meeting Minutes – December 1, 2016

The motion was approved unanimously.

Attorney Mike McCormick reported that he may have a draft annexation for the Main Street Pump Station from the City of Urbana at the February meeting.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the November 2016 Treasurer's Report to the Board. Specific items summarized were the November cash balance and the November revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE	CASH RESERVES
O & M	\$7,735,451	\$4,516,544	(\$1,325,668)	\$1,893,239	\$728,656	\$6,985,712
Construction	\$622,243	\$0	(\$583,757)	\$38,486	\$0	\$6,430,072
ICRF	\$654,308	\$433,438	\$0	\$220,896	\$0	\$5,029,768
Debt Service	\$0	\$2,335,653	\$1,909,425	(\$426,229)	\$0	\$6,493,172
Total	\$9,012,002	\$7,285,636	\$0	\$1,726,366	\$728,656	\$24,938,724

It was moved by Trustee Putman, seconded by Trustee Lyke to accept the November Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the meeting schedule for the regular monthly Board meetings in calendar year 2017.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve Ordinance 701 User Charges.

Roll Call on the Motion:

Trustee Putman – Aye  
Trustee Lenik – Aye  
Trustee Lyke – Aye

Aye – 3

Nay – 0

Motion was approved unanimously.

It was moved by Trustee Putman seconded by Trustee Lyke to approve Ordinance 702 Revised User Charge Rates.

Roll Call on the Motion:

Trustee Putman – Aye  
Trustee Lenik – Aye  
Trustee Lyke – Aye

Aye – 3

Nay – 0

Motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to declare the items that were listed for review on the Surplus Property Listing as surplus property and authorize the Executive Director to sell them in an on-line auction.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to execute Change Order #1 in the amount of \$30,071.61 to the Harding Drive Manhole Replacement Project with Stark Excavating, Inc.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the petition for a variance from Paragraph 312 of Ordinance 678 pertaining to the installation of a new service line to serve a new garage addition at 305 Davidson Drive and authorize the Executive Director to execute the variance petition.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded Trustee Putman to authorize the Executive Director to purchase three Landia Model MPTK-I pumps, as detailed in the quotation, to replace the existing sludge recirculation pumps.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to sign the Collective Bargaining Agreement entitled AGREEMENT Between the Urbana & Champaign Sanitary District and the Chauffeurs, Teamsters & Helpers, Local 26.

The motion was approved unanimously.

Jackie Christensen reported on the following:

- Discharge Monitoring Report Summary – November
- Letter to IEPA Regarding Ammonia
- Tourist Summary

Kim Lytle reviewed the Quarterly Workers Compensation Report.

Bruce Butler reported on the following:

- Updates to two budgeted capital purchases

Mark Radi reported on the following:

- 2<sup>nd</sup> Street Pump Station Update
- East Main Street Pump Station

Rick Manner gave a general update reviewing the following:

- Statements of Economic Interest due by May 1<sup>st</sup>
- Cronus Fertilizers – expected to attend February UCSD Board Meeting

There being no further business before the Board, the meeting was adjourned at 11:25 a.m.

Approved:

President *Kiana Levik*

Clerk *Jennifer K. Putman*