

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
November 3, 2016

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, November 3, 2016 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Lenik
Trustee Lyke
Trustee Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering Services
Theresa Plotner, Administrative Supervisor

Trustee Lenik called the regular meeting to order at 10:00 a.m.

Andy Sperling was present to be recognized as the Safe Employee of the Third Quarter.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion approved unanimously.

There was no audience participation.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the minutes listed below:

- +Regular October Board Meeting Minutes – October 6, 2016
- +Executive Session Meeting Minutes – October 6, 2016

The motion was approved unanimously.

There was no Attorney's Report.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the September 2016 Treasurer's Report to the Board. Specific items summarized were the September cash balance and the September revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE	CASH RESERVES
O & M	\$5,442,007	\$3,233,934	(\$1,325,668)	\$882,406	\$473,693	\$5,811,639
Construction	\$415,822	\$0	(\$583,757)	(\$167,935)	\$0	\$6,223,443
ICRF	\$627,246	\$248,258	\$0	\$378,988	\$0	\$5,583,672
Debt Service	\$0	\$2,209,742	\$1,909,425	(\$300,317)	\$0	\$6,493,172
Total	\$6,485,075	\$5,691,933	\$0	\$793,142	\$473,693	\$24,111,926

It was moved by Trustee Lyke, seconded by Trustee Putman to accept the September Treasurer's Report.

The motion was approved unanimously.

Mark Radi apprised the Board of the difficulties the contractor has encountered in trying to remove the existing paint. It was moved by Trustee Lyke, seconded by Trustee Putman to approve Change Order No. 1 for the FY17 Painting Contract Time Extension and authorize the Executive Director to execute the change order.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve and sign a temporary easement for the South Staley Road Interceptor Curtis Road Crossing Project.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the establishment of new Flow Factor account for Steamatic.

The motion was approved unanimously.

Jackie Christensen reported on the following:

- Discharge Monitoring Report Summary – September
- NACWA Peak Performance Awards
- Disinfection Season Summary

Kim Lytle informed the Board about the new Employee Sick Leave Act.

Mark Radi reviewed the Engineering Report. The topics included were:

- 2nd Street Pump Station – Change Order #3
- Carle at the Fields Inspection Services Agreement
- Harding Drive Manhole Replacement Update

Rick Manner reported on the following:

- University of Illinois Connection Permit Fees

- Nutrient Requirements and Discussions

It was moved by Trustee Lyke, seconded by Trustee Putman to enter into Executive session for the purpose of contract negotiation update – Section 120.2 (c) (2).

Roll call on the motion.

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

After the conclusion of the Executive Session, the Board returned to the Open Session of the Regular Board of Trustees Meeting. There was no action needed in the Regular Board Meeting as a result of the Executive Session. There being no further business before the Board, the meeting was adjourned at 12:15 p.m.

Approved:

President *Diana Lenik*

Clerk *Jennifer Putman*

