

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
October 6, 2016

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, October 6, 2016 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Lenik
 Trustee Lyke
 Trustee Putman

Also: Mike McCormick, Attorney
 Rick Manner, Executive Director
 Kim Lytle, Director of Administrative Services
 Bruce Butler, Director of Maintenance
 Jackie Christensen, Director of Operations
 Mark Radi, Director of Engineering Services
 Theresa Plotner, Administrative Supervisor

Trustee Lenik called the regular meeting to order at 10:00 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda.

The motion approved unanimously.

There was no audience participation.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the minutes listed below:

+Regular September Board Meeting Minutes – September 1, 2016

The motion was approved unanimously.

There was no Attorney's Report.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the August 2016 Treasurer's Report to the Board. Specific items summarized were the August cash balance and the August revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$4,348,787	\$2,593,619	(\$1,325,668)	\$429,500	\$462,686
Construction	\$366,959	\$0	(\$583,757)	(\$216,798)	\$0
Replacement	\$0	\$0	\$0	\$0	\$0
ICRF	\$430,139	\$227,972	\$0	\$202,167	\$0
Debt Service	\$0	\$2,147,818	\$1,909,425	(\$238,393)	\$0
Total	\$5,145,885	\$4,696,408	\$0	\$176,476	\$462,686

The cash reserves for each fund were: O&M \$5,229,313; Construction \$6,174,580; Replacement \$0; Interceptor Cost Recovery \$5,090,503; and Debt Service \$6,493,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the August Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve adding a loan provision to the 457 Retirement Plans by adopting Resolution 2016-01 authorizing such loans.

Roll call on the motion.

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to adopt Resolution 2016-02 in compliance with Public Act 099-0604 Local Government Travel Expense Control Act.

Roll call on the motion.

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

Theresa Plotner informed the Board that a Request for Proposal for Website Redesign was going out on October 10, 2016 with responses due November 4, 2016.

It was moved by Trustee Putman, seconded by Trustee Lyke to award a contract to Cross Construction for the East Main Forcemain Repair in the amount of \$78,541.99 and authorize

Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

After the conclusion of the Executive Session, the Board returned to the Open Session of the Regular Board of Trustees Meeting. There was no action needed in the Regular Board Meeting as a result of the Executive Session. There being no further business before the Board, the meeting was adjourned at 12:15 p.m.

Approved:

President

Diana Benik

Clerk

Jennifer Putman