

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
August 4, 2016

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, August 4, 2016 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Lenik
Trustee Jerry Lyke

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Mark Radi, Director of Engineering Services
Jackie Christensen, Director of Operations
Theresa Plotner, Administrative Supervisor

Trustee Lenik called the regular meeting to order at 10:00 a.m.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the agenda.

The motion approved unanimously.

John Zindars was recognized as the Safe Employee of the Second Quarter.

There was no audience participation.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the minutes listed below:

+Regular July Board Meeting Minutes – July 7, 2016

The motion was approved unanimously.

There was no Attorney's Report.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the June 2016 Treasurer's Report to the Board. Specific items summarized were the June cash balance and the June revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$2,253,267	\$1,206,456	(\$1,325,668)	(\$278,857)	\$29,256
Construction	\$127,449	\$0	(\$583,757)	(\$456,308)	\$0
Replacement	\$0	\$0	\$0	\$0	\$0
ICRF	\$85,627	\$33,679	\$0	\$51,947	\$0
Debt Service	\$0	\$2,019,842	\$1,909,425	(\$110,418)	\$0
Total	\$2,466,343	\$3,259,978	\$0	(\$793,635)	\$29,256

The cash reserves for each fund were: O&M \$761,531; Construction \$5,935,278; Replacement \$4,335,070 Interceptor Cost Recovery \$4,878,834; and Debt Service \$6,493,172. It was moved by Trustee Lyke, seconded by Trustee Lenik to accept the June Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve Change Order #3 for the FY16 Collector System Upgrade in the amount of \$1,138.55 to the contract with Visu-Sewer of Missouri, LLC and authorize the Executive Director to execute the change order.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the Change Order #2 for \$19,622 to the 2nd Street Pump Station Project with Stark Excavating, Inc. Construction, and authorize the Executive Director to execute the change orders.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the User Charge Adjustment Policy.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Lenik to approve the User Charge File Retention and Disposal policy as amended to keep current year plus 4 prior years in the billing system.

The motion was approved unanimously.

Jackie Christensen reported on the following:

- Discharge Monitoring Report Summary – June

Mark Radi reviewed the Engineering Report. The topics included were:

- 2nd Street Pump Station
- Digester gas line replacement at the Northeast Plant
- Excess Flow Improvements Project
- Damage to District Interceptor at Bradley Ave.

Rick Manner gave a general update on the following:

- Cronus Contract Extension

It was moved by Trustee Lyke, seconded by Trustee Lenik to go into Executive Session for the purpose of discussing the collective Bargaining Contract Negotiation Planning – Section 12.2 (c)(2).

Roll Call on the motion:

Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 2

Nay – 0

Motion passed unanimously.

The Board entered back into Open Session.

There being no further business before the Board, the meeting was adjourned at 11:45 a.m.

Approved:

President *Diana Lenik*

Clerk *Jennifer Putman*