

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
May 5, 2016

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, May 5, 2016 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Jerry Lyke
Trustee Jenny Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Mark Radi, Director of Engineering Services
Jackie Christensen, Director of Operations
Theresa Plotner, Administrative Supervisor

Trustee Lyke called the regular meeting to order at 10:00 a.m.

Kevin Ervin, Mechanic in Mechanical & Electrical was recognized as the Safe Employee of the First Quarter.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion approved unanimously.

There was no audience participation.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the minutes listed below:

- +Regular April Board Meeting Minutes – April 7, 2016
- +Special Board Meeting – April 21, 2016

The motion was approved unanimously.

There was no Attorney's Report.

Trustee Lyke reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the March 2016 Treasurer's Report to the Board. Specific items summarized were the March cash balance and the March revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$11,308,296	\$7,269,168	(\$3,293,003)	\$746,124	\$392,193
Construction	\$1,332,053	\$0	(\$1,167,514)	\$164,539	\$0
Replacement	\$0	\$0	\$641,667	\$641,667	\$231,896
ICRF	\$774,088	\$544,736	\$0	\$229,352	\$0
Debt Service	\$0	\$4,481,402	\$3,818,849	(\$662,552)	\$0
Total	\$13,414,436	\$12,295,306	\$0	\$1,119,130	\$624,089

The cash reserves for each fund were: O&M \$2,307,993; Construction \$6,165,900; Replacement \$3,870,404; Interceptor Cost Recovery \$2,801,051; and Debt Service \$6,868,172. It was moved by Trustee Putman, seconded by Trustee Lyke to accept the March Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to award a contract to SAK Construction, LLC for the FY17 Interceptor and Collector Rehabilitation Project in the amount of \$827,245 and authorize the Executive Director to execute the contract documents, contingent upon receipt of acceptable bonds, proof of insurance and properly executed contract documents.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to award a contract to Stark Excavating, Inc. for the FY17 Ivanhoe Estates Repair Project in the amount of \$68,826.25 and authorize the Executive Director to execute the contract documents, contingent upon receipt of acceptable bonds, proof of insurance and properly executed contract documents.

The motion was approved unanimously.

Jackie Christensen reported on the following:

- Discharge Monitoring Report Summary for March
- Annual Operations Reports for NEP and SWP

Mark Radi reviewed the Engineering Report. The topics included were:

- FY16 Interceptor Rehabilitation Project – Change Orders #1, #2
- Ordinance #494 Agreements for Carle at the Fields and Clearview North

Bruce Butler provided an update on General Maintenance and Mechanical & Electrical.

Kim Lytle reviewed the Commercial Insurance Renewal information.

Rick Manner gave a general update on the following:

- Upcoming Calendar Events
 - Metropolitan Intergovernmental Council Meeting – 5/17/16
 - Touch a Truck – 5/18/16
 - UCSD Open House- 5/21/16
- Review of UCSD staff training opportunities

There being no further business before the Board, the meeting was adjourned at 11:15 a.m.

Approved:

President

Diana Lenik

Clerk

Jennifer K. Putman