

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
March 3, 2016

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, March 3, 2016 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik
Trustee Jerry Lyke
Trustee Jenny Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Mark Radi, Director of Engineering Services
Jackie Christensen, Director of Operations
Theresa Plotner, Administrative Supervisor

Trustee Lenik called the regular meeting to order at 10:00 a.m.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

Motion approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Board minutes listed with a minor correction to Regular Meeting Minutes, corrected spelling of Safe Employee of Quarter name to Jordan Venatta.

+February 2016 – Regular Board Meeting
+February 2016 – Executive Session

The motion was approved unanimously.

Mike McCormick reported that he was reviewing Ordinance 494.

Trustee Lenik reviewed the Accounts Payable check signing schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the January 2016 Treasurer's Report to the Board. Specific items summarized were the January cash balance and the January revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE

O & M	\$9,400,877	\$5,820,121	(\$3,176,337)	\$404,420	\$222,454
Construction	\$1,239,753	\$0	(\$1,167,514)	\$72,239	\$0
Replacement	\$0	\$0	\$525,001	\$525,001	\$138,740
ICRF	\$514,374	\$389,680	\$0	\$124,694	\$0
Debt Service	\$0	\$4,351,951	\$3,818,849	(\$533,101)	\$0
Total	\$11,155,005	\$10,561,751	\$0	\$593,253	\$361,195

The cash reserves for each fund were: O&M \$2,353,218; Construction \$6,073,600; Replacement \$3,838,970; Interceptor Cost Recovery \$2,678,119; and Debt Service \$6,868,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the January Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to schedule a Public Hearing on Budget Ordinance No. 699 at 10:00 a.m. on April 28, 2016 and authorize staff to publish a Notice of Public Hearing.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Easement Agreement with the University of Illinois entitled: FORCEMAIN AND GRAVITY FLOW SANITARY SEWER EASEMENT AND TEMPORARY CONSTRUCTION LICENSE, permitting the construction of the forcemain and gravity sewer from 4th Street and St. Mary's Road to the 1st Street Pump Station.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve Ordinance No. 698, entitled: An Ordinance of the Urbana Champaign Sanitary District of Champaign County, Illinois, Amending Ordinance No. 691 for the Purposes of Making Minor Corrections and Establishing Revised Rates for Connection Fees and Interceptor Cost Recovery Fees.

Roll call on the motion:

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the janitorial bid submitted by Environmental Services Solutions and authorize the Executive Director to execute the contract with them.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Solid Waste Collection and Landfill Disposal Services bid submitted by Allied Waste of Urbana and authorize the Executive Director to execute the contract with them.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to execute the Liquid Sludge Transportation Contract with Wishall Transport at the rate of \$0.0216 per gallon for 24 months.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to execute a twenty-four month Supply Contract with Univar for Sodium Bisulfite at \$2.10 per gallon, subject to the receipt of the necessary Certificate of Insurance.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Executive Director to execute a twenty-four month Supply Contract with Rowell for Sodium Hypochlorite, subject to the receipt of the necessary Certificate of Insurance.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to award a contract to Stark Excavating in the amount of \$185,875 for the Saline Bank Restoration Project, and authorize the Executive Director to execute the contract documents, contingent upon receipt of acceptable bonds, proof of insurance and properly executed contract documents.

The motion was approved unanimously.

After a question as to procedures regarding tabling of topics, it was moved by Trustee Putman, seconded by Trustee Lenik to table the Wage Adjustment for Non-Bargaining staff until the April Board Meeting.

The motion was approved unanimously.

Trustee Putman offered a motion to fix compensation for President of the U-CSD Board of Trustees at \$3,000 per year, and to fix compensation for other U-CSD Trustees at \$2,400 per year, with changes to take effect immediately. President Lenik called for a second to the motion. There being no second, the motion failed.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for the Interceptor Repair at Ivanhoe Estates Project.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Board President and Clerk to execute the IEPA Loan Agreement for 2nd Street Pump Station Phase 2 at an amount of \$5,248,270.12 and an interest rate of 1.86% simple annual interest over a 20 year payment schedule.

The motion was approved unanimously.

Jackie Christensen reviewed the January 2016 Operational Reports for the Northeast and Southwest Plants.

Jackie Christensen reviewed the Noncompliance Reply Letter from IEPA dated January 7, 2016. The letter complimented UCSD upon the appropriate actions that were taken at the time of the incidents.

Jackie Christensen reviewed the 2015 Flow Factor Annual Report.

Kim Lytle reviewed the medical insurance renewal information.

Mark Radi reviewed the Engineering Report. The topics included were:

- Excess Flow Improvements Project
- Timber Hills Pump Station
- 2nd Street Pump Station Engineering Services

Bruce Butler reviewed the Maintenance update. Topics included were:

- Portable Generator Bids
- General Maintenance update
- Mechanical & Electrical update

Rick Manner reviewed the Annexation Policy.

Rick Manner gave a general update on the following:

- Special Board Meeting April 21, 2016 at 6:30 p.m. concurrent with the Champaign County Board.
- Notice of Award – 2nd Street Pump Station

Rick Manner discussed Carle at the Fields Development and the requirement by UCSD for a Boundary Agreement between Champaign and Savoy, as that region develops.

It was moved by Trustee Lyke, seconded by Trustee Putman to enter into Executive Session for discussion of compensation of individual, non-union personnel at the District at 11:40 am.

Roll call on the motion:

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion is approved unanimously.

The Board came back into regular session at 12:15 pm and there being no further business before the Board, the meeting was adjourned.

Approved:

President *Diana Lenik*

Clerk *Jennifer Putman*

