

**The Urbana & Champaign Sanitary District  
The Minutes of the Regular Board Meeting of the Board of Trustees  
January 7, 2016**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, January 7, 2016 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Mark Radi, Director of Engineering Services  
Jackie Christensen, Director of Operations  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order at 10:00 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda.

Motion approved unanimously.

Kelly Ford, Steve Meid and Bill Peifer were all present to discuss the reimbursement request for the Lake Falls I Interceptor. There was extended discussion on this topic. It was moved by Trustee Putman, seconded by Trustee Lenik to table this agenda item until the February 4, 2016 Board Meeting at which time if more documentation can be brought to the meeting from Savoy Developers it will be reviewed.

The motion was approved with Trustee Lyke opposing.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Board minutes listed below.

+December 2015 – Regular Board Meeting

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve Ordinance 697 – Annexing 3001 and 3013 W. Bradley, Champaign.

Roll Call on the motion:

Trustee Putman – Aye  
Trustee Lenik – Aye  
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the November 2015 Treasurer's Report to the Board. Specific items summarized were the November cash balance and the November revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$7,398,050	\$4,422,486	(\$1,734,003)	\$1,241,561	\$103,561
Construction	\$1,026,774	\$0	(\$583,757)	\$443,017	\$0
Replacement	\$0	\$0	\$408,335	\$408,335	\$117,145
ICRF	\$424,700	\$362,398	\$0	\$62,302	\$0
Debt Service	\$0	\$2,344,053	\$1,909,425	(\$434,628)	\$0
Total	\$8,849,524	\$7,128,937	\$0	\$1,720,588	\$220,706

The cash reserves for each fund were: O&M \$2,440,525; Construction \$6,444,378; Replacement \$3,743,885; Interceptor Cost Recovery \$2,588,444; and Debt Service \$7,243,172. It was moved by Trustee Putman, seconded by Trustee Lyke to accept the November Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner discussed the State of Illinois Delinquent accounts. The Board provided direction to follow UCSD's collection procedures when dealing with the State of Illinois accounts.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the FY17 Interceptor and Collector Rehabilitation Project.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for the FY17 Painting Contract.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for the Digester Gas Membrane Project.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to set April 28, 2016 as the Special Meeting date for the FY16 Budget Approval.

The motion was approved unanimously.

The Board provided direction to continue negotiating with the University of Illinois regarding the License Agreement with UIUC for 2<sup>nd</sup> Street Pump Station Phase 2. The Board would like to review the appraisal or verbal review of the property.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the liquid sludge hauling.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the Sodium Bisulfite supply contract.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for the Sodium Hypochlorite supply contract.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for the replacement portable generator for Amvets and Vine Street Pump Stations.

The motion was approved unanimously.

Jackie Christensen reviewed the November 2015 Operational Reports for the Northeast and Southwest Plants.

Jackie Christensen reviewed the Noncompliance Advisory Letter to the IEPA dated December 29, 2015.

Jackie Christensen provided a summary of Tours in CY 2015.

Kim Lytle reviewed the Quarterly Workers Compensation Report.

Bruce Butler reviewed the Maintenance update.

Mark Radi provided an Engineering report.

Rick Manner informed the Board that the District would be advertising for employment of an additional position of a Project Engineer.

Mark Radi reviewed the Northeast Bank Stabilization Project.

Rick Manner gave a general update on the following:

- Letter to Representative Davis
- Upcoming presentation to Urbana City Council
- Public Outreach
- Statements of Economic Interest

There being no further business before the Board, the meeting was adjourned at 12:25 p.m.

Approved:

President *Diana Lenik*

Clerk *Jennifer Putman*

# UCSD Board Meeting

Date: 1/7/16

- 1) Sign In sheets are Public Documents that are available for viewing via a FOIA request.
- 2) You are not required to sign in if you only wish to listen.
- 3) If you wish to speak or present information to the Board, you must sign in and mark the appropriate box.

	Name - Print	Street Address, City	Group Represented, if applicable	Check if speaker
16	STEINMANN	1902 STUBBINS, CAMPDEN	LAKE EARS	
17				
18	Kelley Ford	1605 S. State St. Ste 103 Champaign	LAKE FALLS	
19	Bill Peifer	4901 Peifer Lane Champaign	Lake Falls	
20	Betty Segal	1614 Fairway Dr. Apt 2 Rantoul	<del>LAKE FALLS</del> LAKE FALLS	
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