

**The Urbana & Champaign Sanitary District  
The Minutes of the Regular Board Meeting of the Board of Trustees  
December 4, 2015**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, December 4, 2015 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Mark Radi, Director of Engineering Services  
Jackie Christensen, Director of Operations  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order at 10:05 a.m.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

There was no audience participation.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Board minutes listed below.

+November 2015 – Regular Board Meeting  
+Study Session November 2015 Board Meeting

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to adopt Ordinance No. 695 Annexing of Lot 1 of Emergo First, High Cross Road Urbana.

Roll Call on the Motion: Trustee Putman – Aye  
Trustee Lenik – Aye  
Trustee Lyke – Aye

Aye – 3

Nay – 0

Motion approved unanimously.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the October 2015 Treasurer's Report to the Board. Specific items summarized were the October cash balance and the October revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$6,445,944	\$3,859,343	(\$1,675,670)	\$910,932	\$103,561
Construction	\$975,469	\$0	(\$583,757)	\$391,757	\$0
Replacement	\$0	\$0	\$350,002	\$350,002	\$116,899
ICRF	\$333,620	\$349,197	\$0	(\$15,577)	\$0
Debt Service	\$0	\$2,276,559	\$1,909,425	(\$367,134)	\$0
Total	\$7,755,033	\$6,485,098	\$0	\$1,269,935	\$220,460

The cash reserves for each fund were: O&M \$2,277,347; Construction \$6,393,073; Replacement \$3,698,446; Interceptor Cost Recovery \$2,497,364; and Debt Service \$7,243,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the October Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Executive Director to execute the insurance binder with Travelers Insurance for the renewal of the workers' compensation policy.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Executive Director to bind coverage for employee dental and life insurance with Reliance Standard for calendar year 2016.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lenik to direct staff to submit a supplemental payment to IMRF after the final December regular payment is made to fund the Annual Required Contribution deficit.

The motion as approved unanimously.

Trustee Putman discussed State Representative Carl Ammons' Community Advisory Panel on Energy & the Environment.

It was moved by Trustee Lyke, seconded by Trustee Putman to table the discussion until the January board meeting regarding the State of Illinois Delinquent Accounts.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to pass Ordinance No. 696, which allows staff to sign paperwork to enter into Illinois Public Works Mutual Aid Network.

Roll Call on the Motion: Trustee Putman – Aye  
Trustee Lenik – Aye  
Trustee Lyke – Aye

Aye – 3

Nay – 0

Motion approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to schedule an additional Board Meeting to coincide with the Champaign City Council Study Session at 7 PM, on December 8, 2015, located at Champaign City Hall in their Council Chambers.

The motion was approved unanimously.

Jackie Christensen reviewed the October 2015 Operational Reports for the Northeast and Southwest Plants and the letter dated November 11, 2015 to the IEPA.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Industrial User Discharge permit for Abbott Power Plant.

The motion was approved unanimously.

Mark Radi reviewed the Engineering Report and discussed the purchase of electricity and the Joint Sanitary Sewer Technical Committee – Sanitary Sewer Standards.


Rick Manner discussed the preexisting development limitations in Northwest Champaign.

Rick Manner gave a general update on the following:

- Defined Benefit Plan (IMRF) vs. Defined Contribution Plan

There being no further business before the Board, the meeting was adjourned at 11:45 a.m.

Approved:

President 

Clerk 