

**The Urbana & Champaign Sanitary District  
The Minutes of the Study Session Meeting of the Board of Trustees  
November 19, 2015**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, November 19, 2015 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order at 10:05 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda.

The motion was approved unanimously.

Kim Lytle provided some background information on the current rate structure.

Kim Lytle introduced Ed Donahue and Darren Leu from Municipal & Financial Services Group (MFSG), who were present to review the financial model that they developed for UCSD. The model will be used for financial planning and it includes various alerts when the financial situation of the District passes certain financial metrics, such as appropriate levels of cash on hand, or debt to income ratios. The model also can show the impact of various rate increases and if Cronus income starts in 3 years or later.

There was much discussion about the different scenarios of the financial model.

The Board provided direction that they are most interested in a specific rate plan that would cover at least a 5 year period. Since sales to Cronus will not occur until 3 years after they start building, the plan should not rely upon income from Cronus. Also, the plan should use smaller incremental increases to our rates, rather than larger step increases at a later date.

Derek Winstanley, Champaign resident was present and inquired about the modules that were being used and if it took into account all of the factors that were best suited to make an educated decision.

Rick Manner also shared with the Board that MFSG has been reviewing our flow factor and strength factor policies and we will be looking into simplifying that process in the near future.

Rick Manner informed the Board that he was invited to attend a Study Session with the City of Champaign on December 8<sup>th</sup> to discuss the 2<sup>nd</sup> Street Pump Station.

There being no further business before the Board, the meeting was adjourned at 12:05 p.m.

Approved:

President *Diana Lenik*

Clerk *Jennifer Putman*