

**The Urbana & Champaign Sanitary District  
The Minutes of the Regular Board Meeting of the Board of Trustees  
November 5, 2015**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, November 5, 2015 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Mark Radi, Director of Engineering Services  
Jackie Christensen, Director of Operations  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order at 10:05 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda.

Jordan Venatta was recognized as the Safe Employee of the Third quarter.

There was no audience participation.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Board minutes listed below.

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The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the UI Memorandum of Understanding Amendment.

The motion as approved unanimously.

Rick Manner and Mike McCormick updated the Board on the East Main Street Pump Station Purchase and pending annexation for 1901 N. High Cross Road.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the September 2015 Treasurer's Report to the Board. Specific items summarized were the September cash balance and the September revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$5,403,681	\$3,243,367	(\$1,617,337)	\$542,977	\$99,611
Construction	\$740,909	\$0	(\$583,757)	\$157,152	\$0
Replacement	\$0	\$0	\$291,669	\$291,669	\$80,670
ICRF	\$320,180	\$286,058	\$0	\$34,122	\$0
Debt Service	\$0	\$2,478,745	\$1,909,425	(\$569,320)	\$0
Total	\$6,464,769	\$6,008,169	\$0	\$456,600	\$180,281

The cash reserves for each fund were: O&M \$1,891,345; Construction \$6,158,512; Replacement \$3,663,694; Interceptor Cost Recovery \$2,696,422; and Debt Service \$7,243,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the September Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the 2<sup>nd</sup> Street Pump Station Phase 2 Project.

The motion as approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize 1 week paid training time for Randy Shook and Mark Radi in Denmark in December 2015. Air fare to be paid for by the employees. Expenses during the training are to be paid by the Danish Consulate.

The motion as approved unanimously.

Jackie Christensen reviewed the September 2015 Operational Reports for the Northeast and Southwest Plants.

Mark Radi reviewed the Engineering Report and made the Board aware of the drainage issue in Ivanhoe Estates.

Bruce Butler reviewed the Maintenance Report.

Rick Manner discussed the pump station emergency that happened on October 31, 2015 and praised staff for how well a difficult situation was handled. He also expressed appreciation for the assistance provided by Champaign, Urbana, and the University of Illinois.

Rick Manner gave a review of Cronus and protections for ratepayers.

Rick Manner reviewed his presentation on the Wastewater Reuse Legislation.

Rick Manner gave a general update on the following:

- Financial Model Study Session – November 19<sup>th</sup> at 10 a.m.
- Open House – May 21, 2016
- Saline Branch – Salt Fork Restoration Update – Summer 2015
- WEFTEC 2015 attendance by UCSD employees

There being no further business before the Board, the meeting was adjourned at 11:30 a.m.

Approved:

President

*Diana Lenik*

Clerk

*Jennifer Putman*