

**The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
September 3, 2015**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, September 3, 2015 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik
Trustee Jerry Lyke
Trustee Jenny Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Mark Radi, Director of Engineering
Bruce Butler, Director of Maintenance
Theresa Plotner, Administrative Supervisor
For some others in attendance, see attached sign in sheet
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order at 10:05 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda.

There was no audience participation.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Board minutes listed below.

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The motion was approved unanimously.

Rick Manner and Mike McCormick updated the Board on discussions with the University of Illinois regarding Connection Permit Fees and Interceptor Cost Recovery Fees.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the July 2015 Treasurer's Report to the Board. Specific items summarized were the July cash balance and the July revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

| FUND | REVENUE | EXPENSES | NET FUND TRANSFERS | NET EFFECT | CAPITAL EXPENSE |
|--------------|-------------|-------------|--------------------|-------------|-----------------|
| O & M | \$3,237,660 | \$1,953,027 | (\$1,500,671) | (\$216,038) | \$54,604 |
| Construction | \$428,521 | \$0 | (\$583,757) | (\$155,236) | \$0 |
| Replacement | \$0 | \$0 | \$175,003 | \$175,003 | \$57,063 |
| ICRF | \$141,887 | \$42,142 | \$0 | \$99,745 | \$0 |
| Debt Service | \$0 | \$2,069,578 | \$1,909,425 | (\$160,154) | \$0 |
| Total | \$3,808,067 | \$4,064,747 | \$0 | (\$256,680) | \$111,662 |

The cash reserves for each fund were: O&M \$1,598,277; Construction \$5,846,124; Replacement \$3,575,280; Interceptor Cost Recovery \$2,654,909; and Debt Service \$7,243,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the July Treasurer's Report.

The motion was approved unanimously.

Rick Manner reported that all of the required easement commitments are expected to be received by Tuscola Chamber & Economic Development. This means that there is no need to proceed with eminent domain.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Application Packet – Overhead Sewer Program – Urbana & Champaign Sanitary District – September 3, 2015.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to direct staff to propose specific draft contract terms with Cronus Chemicals LLC regarding UCSD's use of Revolving Loan Funds to construct the reuse pipeline, for consideration at a future Board Meeting.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Executive Director to approve work with DHI Water & Environment Inc. under the letter proposal, with total costs not to exceed \$26,000.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve changes to the Education Benefits policy.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to award a contract to Visu-Sewer of Missouri, LLC in the amount of \$207,964.95 and authorize the Executive Director to execute the contract documents, contingent upon receipt of acceptable bonds, proof of insurance, and properly executed contract documents.

The motion as approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve Change Orders #1 for \$68,414 and Change Order #2 for \$101,340.39, total \$169,754.39, to the 2nd Street Pump Station Project with Stark Excavating, Inc. Construction, and authorize the Executive Director to execute the change orders.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for a second time for the Excess Flow Improvements Project.

The motion was approved unanimously.

Bruce Butler reviewed the July 2015 Operational Reports for the Northeast and Southwest Plants.

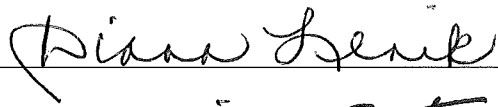
Kim Lytle reviewed the Flexible Spending Plan Amendment.

Rick Manner gave a general update on the following:

- October Board Meeting is on October 8, 2015
- IEPA's Revised Criteria for State Revolving Loan Funding

There being no further business before the Board, the meeting was adjourned at 11:30 a.m.

Approved:

President 
Clerk 