

**The Urbana & Champaign Sanitary District  
The Minutes of the Regular Board Meeting of the Board of Trustees  
August 6, 2015**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, August 6, 2015 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Mark Radi, Director of Engineering  
Bruce Butler, Director of Maintenance  
Jackie Christensen, Director of Operations  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order at 10:00 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda.

There was no audience participation.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Board minutes listed below.

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The motion was approved unanimously.

Rick Manner reported on the status of easement commitments.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Theresa Plotner reviewed the Administrative Services Report.

Kim Lytle presented the June 2015 Treasurer's Report to the Board. Specific items summarized were the June cash balance and the June revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$2,196,099	\$1,129,003	(\$1,442,338)	(\$375,241)	\$50,000
Construction	\$119,316	\$0	(\$583,757)	(\$464,441)	\$0
Replacement	\$0	\$0	\$116,670	\$116,670	\$34,766
ICRF	\$1,920	\$27,942	\$0	(\$26,022)	\$0
Debt Service	\$0	\$1,999,835	\$1,909,425	(\$90,410)	\$0
Total	\$2,317,335	\$3,156,779	\$0	(\$839,444)	\$84,766

The cash reserves for each fund were: O&M \$1,721,426; Construction \$5,536,919; Replacement \$3,534,598; Interceptor Cost Recovery \$2,514,943; and Debt Service \$7,243,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the June Treasurer's Report.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the FY15 Annual Treasurer's Report.

The motion was approved unanimously.

Kim Lytle reviewed the FY15 Audit & Management Letter.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize staff to increase the District's "not to exceed" reimbursement for approved participants in the District's Cost Sharing for Overhead Sewers Program from \$3,700 to \$5,250 per installation where UCSD owns the local sewers, and increase the "not to exceed" cost share from \$1,250 to \$1,500 per installation in Urbana, and increase the "not to exceed" cost share from \$1,250 to \$1,750 per installation in Champaign.

The motion was approved unanimously.

Jackie Christensen reviewed the June 2015 Operational Reports for the Northeast and Southwest Plants and Compliance Letters to IEPA.

Kim Lytle reviewed the Annual Report on Employee Travel.

Kim Lytle reviewed the Identity Theft Prevention Program.

Mark Radi reviewed the Engineering Report.

Bruce Butler updated the Board on the Co-Generation of Electricity and Heat at the Northeast Plant.

Rick Manner provided an update on Cronus.

Rick Manner gave a general update on the following:

- Diverse Business Opportunity Fair
- Station R Repairs

- Illinois Nutrient Reduction Loss Strategy
- Public Outreach

There being no further business before the Board, the meeting was adjourned at 11:15 a.m.

Approved:

President *Diana L. Smith*

Clerk *Jennifer Pittman*