

The Urbana & Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
March 5, 2015

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, March 5, 2015 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik
Trustee Jerry Lyke
Trustee Jenny Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering
Theresa Plotner, Administrative Supervisor
For some others in attendance, see attached sign in sheet
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order at 10:05 a.m.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Board minutes listed below:

+February 2015 – Board Meeting
+Executive Session – February 2015

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Executive Director to begin work necessary to receive assignment of easement commitments that are completed and to file Eminent Domain proceedings for the remainder of the route. Brian Moody was present at the meeting and provided an update on the property owners who have signed the easements. Trustee Putman noted that she agrees with Trustee Lyke that using eminent domain should be a last resort.

The motion was approved unanimously.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the January 2015 Treasurer's Report to the Board. Specific items summarized were the January cash balance and the January revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized on the next page.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$9,165,754	\$5,849,109	(\$3,026,338)	\$290,308	\$10,009
Construction	\$1,193,666	\$57,988	(\$1,167,514)	(\$31,836)	\$0
Replacement	\$0	\$0	\$375,002	\$375,002	\$311,134
ICRF	\$698,226	\$393,060	\$0	\$305,166	\$0
Debt Service	\$0	\$4,336,213	\$3,818,850	(\$517,363)	\$0
Total	\$11,057,647	\$10,636,370	\$0	\$421,277	\$321,144

The cash reserves for each fund were: O&M \$1,248,495; Construction \$5,767,309; Replacement \$3,509,391; Interceptor Cost Recovery \$2,513,966; and Debt Service \$7,618,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the January Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner reviewed the Delinquent Accounts Status Report.

It was moved by Trustee Putman, seconded by Trustee Lyke to schedule a public hearing on Budget Ordinance No. 690 at 10:00 a.m. on April 30, 2015 and authorize staff to publish the Notice of Public Hearing.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve Ordinance 689 regarding the Connection Fees and ICRF Rate Increase.

Roll call on the motion:

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

There was no action on the Champaign Park District Easements.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Executive Director to sign the Notice of Intent to Award – 2nd St. Pump Station Forcemain to Stark Excavating.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to recommend that the Board authorize bids to be taken for the FY16 Painting Contract.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve Municipal & Financial Services Group to perform the Financial Planning & Rate Study for the District and authorize the Executive Director to execute an agreement with them.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize a contract to be awarded to Water's Mowing Service for grounds maintenance and mowing at both plants and lift station for FY16.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize a contract be awarded to Terminix for integrated pest services for FY16.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to execute the Uniform Contract with Aramark.

The motion as approved unanimously.

The Annual Non-Bargaining Wage Adjustment will be delayed, as there are discussions about individual salaries that will be reviewed in Executive Session before any vote regarding this topic is made.

Jackie Christensen reviewed the January 2015 Operational Reports for the Northeast and Southwest Plants.

Jackie Christensen reviewed the Northeast and Southwest 2014 Operational Report.

Jackie Christensen reviewed the 2014 Biosolids Report.

Jackie Christensen reviewed the 2014 Flow Factor Annual Report.

Bruce Butler reviewed the 2014 Annual Collection System Report.

Mark Radi reviewed the ICRF Refund information.

Bruce Butler provided information on the Safe Worker Recognition program.

Jackie Christensen reviewed the 2014 Pretreatment Annual Report.

Rick Manner discussed the potential connection of Philo and Sidney.

Rick Manner provided an update on Cronus.

Rick Manner gave a general update on the following:

- Statements of Economic Interest
- Sale of Surplus Property
- Touch a Truck Participation
- Illinois Water Environment Association Annual Meeting.

It was moved by Trustee Lyke, seconded by Trustee Putman to enter into Executive Session to discuss compensation for individual employees of the District.

Roll Call on the Motion:

Trustee Putman – Aye
 Trustee Lenik – Aye
 Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

Trustee Lenik called the meeting back into open session.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the individual salary adjustments itemized in the table provided by the Executive Director.

It was moved by Trustee Lenik, seconded by Trustee Putman to approve non-bargaining staff wage adjustment of 2.4% effective May 1, 2015.

It was moved by Trustee Putman, seconded by Trustee Lyke to pay the Executive Director a performance bonus for FY15.

There being no further business before the Board, the meeting was adjourned.

Approved:

President *Diana Lenik*

Clerk *Jennifer Putman*