

**The Urbana & Champaign Sanitary District  
The Minutes of the Regular Board Meeting of the Board of Trustees  
January 8, 2015**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:05 a.m. Thursday, January 8, 2015 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Jackie Christensen – Director of Operations  
Mark Radi, Director of Engineering  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order.

Kevin Ervin was recognized as the Safe Employee of the Fourth Quarter.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Board minutes listed below:

+December 4, 2014 – Board Meeting

The motion was approved unanimously.

Rick Manner reviewed the potential need for Eminent Domain Proceedings. Consistent with the Board's earlier direction, UCSD has not begun any actions at this time.

The Board directed Rick Manner to proceed with evaluating SRF Loan Options for the pipeline temporarily owning the pipeline connecting UCSD and the Cronus fertilizer plant. UCSD ownership would not be expected to extend outside of Champaign County.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the November 2014 Treasurer's Report to the Board. Specific items summarized were the November cash balance and the November revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized on the next page.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve Staff publish a Request for Qualifications (RFQ) for a consultant to conduct a comprehensive financial plan and rate study.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to schedule a Special Meeting Date for FY16 Budget Review for April 30, 2015.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Computer Services contract with Baxter & Woodman Control Systems Integration (BWCSI) and authorize the Executive Director to execute it effective February 1, 2015.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to declare the items that were listed on the Surplus Property Listing as surplus property and authorize the Executive Director to sell them in an online auction.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for Lawn Mowing and Grounds Maintenance for the Northeast Plant, the Southwest Plant, and the Lift Stations.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the Pest Control Services.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for Uniforms.

The motion was approved unanimously.

Jackie Christensen reviewed the November 2014 Operational Reports for the Northeast and Southwest Plants.

Bruce Butler reviewed the Smith Road Foremain Break Notice of Violation.

Jackie Christensen reviewed a summary of the tours given in CY 2014.