

**The Urbana & Champaign Sanitary District  
The Minutes of the Regular Board Meeting of the Board of Trustees  
December 4, 2014**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, December 4, 2014 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Jackie Christensen – Director of Operations  
Mark Radi, Director of Engineering  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion was approved unanimously.

Brian Moody was present at the meeting to update the Board regarding the progress at obtaining easement commitments. A letter for landowners included the statement that voluntary proceedings must be complete by December 24, 2014. Rick Manner noted that this is consistent with the UCSD Board direction, stating that no eminent domain proceedings involving UCSD should begin before mid-December.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the November Board meeting minutes with the amendment to add some additional language, also, to approve the November Joint Meeting with Urbana City Council meetings.

The motion was approved unanimously.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the October 2014 Treasurer's Report to the Board. Specific items summarized were the October cash balance and the September revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized on the next page.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$6,299,969	\$3,857,920	(\$1,575,672)	\$866,378	\$904
Construction	\$1,040,395	\$57,988	(\$583,757)	\$398,650	\$0
Replacement	\$0	\$0	\$250,004	\$250,004	\$66,456
ICRF	\$608,100	\$349,281	\$0	\$258,819	\$0
Debt Service	\$0	\$2,277,215	\$1,909,425	(\$367,790)	\$0
Total	\$7,948,464	\$6,542,404	\$0	\$1,406,060	\$67,361

The cash reserves for each fund were: O&M \$1,648,438; Construction \$6,197,795; Replacement \$3,681,485; Interceptor Cost Recovery \$2,423,839; and Debt Service \$7,993,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the October Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner reviewed the Delinquent Accounts Status Report.

Mark Radi provided an update on the Neil Street Repair project.

It was moved by Trustee Lyke, seconded by Trustee Putman to adopt Ordinance No. 688 authorizing the District to borrow \$10,000,000 from the Illinois Water Pollution Control Loan Program.

Roll Call on the motion.

Trustee Putman – Aye  
Trustee Lyke – Aye  
Trustee Lenik – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

Rick Manner discussed the Champaign Park District Easement.

It was moved by Trustee Lyke, seconded by Trustee Putman to provide direction concerning preferred funding option for 2<sup>nd</sup> Street Pump Station Funding and direct staff to prepare an Ordinance raising ICRF Fees to \$325/PE, effective May 1, 2015.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize staff to apply for and begin using a UCSD credit card for limited purposes.

The motion as approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize staff to sign the Memorandum of Intent with Refinery of America.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approved the Wastewater Discharge Permit and authorize the Executive Director to sign and execute the permit.

The motion as approved unanimously.

Jackie Christensen reviewed October 2014 Operational Reports for the Northeast and Southwest Plants.

Rick Manner reviewed information regarding the broken Forcemain under Smith Road.

Kim Lytle reviewed the Life and Dental Insurance Renewal information.

Kim Lytle reviewed the Workers' Compensation Insurance Renewal information.

Kim Lytle provided information to the Board on the change in FMLA status.

Rick Manner provided an update on Cronus.

Rick Manner gave a general update on the following:

- City Council Meetings

There being no further business before the Board, the meeting was adjourned.

Approved:

President *Diana Gerik*

Clerk *Jennifer Putman*

# UCSD Board Meeting

Date: 12/19/14

- 1) Sign In sheets are Public Documents that are available for viewing via a FOIA request.
- 2) You are not required to sign in if you only wish to listen.
- 3) If you wish to speak or present information to the Board, you must sign in and mark the appropriate box.

	Name - Print	Street Address, City	Group Represented, if applicable	Check if speaker
16	Betty Segal	614 E. Perimeter Rantier 1	League of Women Voters	
17	Brian Moon	208 E. Dager Tuscat	TCEC	
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