

**The Urbana and Champaign Sanitary District**  
**The Minutes of the Regular Board Meeting of the Board of Trustees**  
**October 9, 2014**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:10 a.m. Thursday, October 9, 2014 at Station R Boardroom, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Jackie Christensen – Director of Operations  
Mark Radi, Director of Engineering  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors who do not speak are not required to sign in)

Trustee Lenik called the regular meeting to order.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

Dave Johnson was introduced as Safe Employee of the Third Quarter.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Board minutes listed below:

+September 4, 2014 – Board Meeting

The motion was approved unanimously.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the August 2014 Treasurer's Report to the Board. Specific items summarized were the August cash balance and the August revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized on the next page.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$4,192,762	\$2,573,831	(\$1,492,340)	\$126,591	\$0
Construction	\$887,926	\$25,788	(\$583,757)	\$278,381	\$0
Replacement	\$0	\$0	\$166,672	\$166,672	\$25,572
ICRF	\$576,100	\$160,970	\$0	\$415,129	\$0
Debt Service	\$0	\$2,128,919	\$1,909,425	(\$219,495)	\$0
Total	\$5,656,788	\$4,889,509	\$0	\$767,279	\$25,572

The cash reserves for each fund were: O&M \$1,082,424; Construction \$6,077,526; Replacement \$3,568,352; Interceptor Cost Recovery \$2,608,274; and Debt Service \$7,993,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the August Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner reviewed the Delinquent Accounts Status Report.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve Change Order #1 to the Second Street Pump Station & Forcemain, Phase 1 – Fourth Street Forcemain contract with Cross Construction, Inc. and authorize Executive Director to execute the change order. Trustee Putman also noted how well the design to build project was working.

The motion was approved unanimously.

Mark Radi reviewed the Urbana Country Club Easement.

It was moved by Trustee Putman, seconded by Trustee Lyke that the Board approve the purchase of a new telephone system from CDS Technologies and authorize the Executive Director to execute a contract with them.

The motion was approved unanimously.

Jackie Christensen reviewed August 2014 Operational Reports for the Northeast and Southwest Plants.

Kim Lytle reviewed the Quarterly Workers Compensation Report.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the meeting schedule for regular monthly Board meetings in calendar year 2015 as presented, moving the January, July and October meets to the second Thursdays of those months.

The motion was approved unanimously.

Kim Lytle provided and reviewed a Recruiting Report.

Mark Radi discussed the 2<sup>nd</sup> Street Pump Station – Facilities Plan Report.

Rick Manner reviewed practices regarding easements.

Rick Manner provided an update on Cronus.

Rick Manner reviewed the Open House event.

Rick Manner gave a general update on the following:

- Champaign City Council Meeting
- Project Clarify
- Plant of the Year Inspection

There being no further business before the Board, the meeting was adjourned.

Approved:

President *Diana Henik*

Clerk *Jennifer Putman*

# UCSD Board Meeting

Date:

- 1) Sign In sheets are Public Documents that are available for viewing via a FOIA request.
- 2) You are not required to sign in if you only wish to listen.
- 3) If you wish to speak or present information to the Board, you must sign in and mark the appropriate box.

	Name - Print	Street Address, City	Group Represented, if applicable	Check if speaker
16	Betty Segal	614 E. Perimeter Rd Rantoul	League of Women Voters of d.c.	
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