

**The Urbana and Champaign Sanitary District**  
**The Minutes of the Regular Board Meeting of the Board of Trustees**  
**August 7, 2014**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:10 a.m. Thursday, August 7, 2014 at Station R Board Room, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik  
Trustee Jerry Lyke  
Trustee Jenny Putman

Also: Mike McCormick, Attorney  
Rick Manner, Executive Director  
Kim Lytle, Director of Administrative Services  
Bruce Butler, Director of Maintenance  
Jackie Christensen, Director of Operations  
Mark Radi, Director of Engineering  
Theresa Plotner, Administrative Supervisor  
For some others in attendance, see attached sign in sheet  
(Visitors are not required to sign in)

Trustee Lenik called the regular meeting to order.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda with the following changes of moving agenda item 9h. Cronus Update to right after agenda item 3. Audience Participation.

The motion was approved unanimously.

Fred Gill, representing Cronus provided an update on the project.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the Board minutes listed below:

+July 5, 2014 – Board Meeting

The motion was approved unanimously.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the June 2014 Treasurer's Report to the Board. Specific items summarized were the May cash balance and the May revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$2,002,702	\$1,066,657	\$1,409,008	(\$472,962)	\$0
Construction	\$365,757	\$0	\$583,757	(\$218,000)	\$0
Replacement	\$0	\$0	\$83,340	\$83,340	\$18,136
ICRF	\$215,110	\$30,100	\$0	\$185,010	\$0
Debt Service	\$0	\$1,978,193	\$1,909,425	(\$68,768)	\$0
Total	\$2,583,569	\$3,074,950	\$0	(\$491,381)	\$18,136

The cash reserves for each fund were: O&M \$925,819; Construction \$5,581,144; Replacement \$3,494,271; Interceptor Cost Recovery \$2,380,127; and Debt Service \$7,993,172. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the June Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner reviewed the Delinquent Accounts Status Report.

Mark Radi provided an update on the ongoing construction projects.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize staff to publish a Request for Proposal (RFP) for a new Voice Over Internet Protocol telephone system.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the revised agreement with Illinois American Water Company to provide water usage data and authorize the Executive Director to execute the agreement.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the revised discontinuance agreement with Illinois American Water Company and authorize the Executive Director to execute the agreement.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman that the Board award the Replacement Generator at Myra Pump Station contract to Altorfer, Inc. and authorize the Executive Director to execute the purchase order.

The motion as approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize staff to solicit bids for furnishing and installing new cathodic protection devices on five of the District's steel pump stations.

The motion was approved unanimously.

Jackie Christensen provided June 2013 Operational Reports for the Northeast and Southwest Plants.

Bruce Butler and Jackie Christensen reviewed the Compliance letters dated July 23 and 25, 2014.

Kim Lytle reviewed the FY13 Audit & Management Letter.

Kim Lytle reviewed the FY14 Year End Financial Statement.

Kim Lytle reviewed the FY14 Annual Treasurer's Report.

Kim Lytle provided the Annual Report on Employee Travel.

Kim Lytle provided an Identity Theft Prevention Program Update.

Bruce Butler reported on a non-budgeted co-generator repair.

Rick Manner reviewed information from the meeting with Philo.

Rick Manner gave a general update on the following:

- USGS Gaging Station Funding Partnership
- Regional Planning Commission Water Supply Advisory Panel
- Labor Day Parade
- Ammonia Spill Remediation Project
- Open Meeting Act Changes

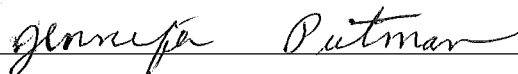
There being no further business before the Board, the meeting was adjourned.

Approved:

President



Clerk



# UCSD Board Meeting

Date: \_\_\_\_\_

- 1) Sign In sheets are Public Documents that are available for viewing via a FOIA request.
- 2) You are not required to sign in if you only wish to listen.
- 3) If you wish to speak or present information to the Board, you must sign in and mark the appropriate box.

	Name - Print	Street Address, City	Group Represented, if applicable	Check if speaker
16	<i>Fred Hill</i>		<i>Chorus</i>	<input checked="" type="checkbox"/>
17	<i>Brian Neeson</i>		<i>TEN1</i>	
18	<i>John Kimman</i>		<i>Chorus</i>	
19	<i>Betsy Sessl</i>	<i>614 E Perimeter Rd Rancho</i>	<i>League of Women Voters</i>	
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				