

**The Urbana and Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
July 10, 2014**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:10 a.m. Thursday, July 10, 2014 at Station R Board Room, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik
Trustee Jerry Lyke
Trustee Jenny Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering
Theresa Plotner, Administrative Supervisor
For some others in attendance, see attached sign in sheet
(Visitors are not required to sign in)

Trustee Lenik called the regular meeting to order.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion was approved unanimously.

Rick Manner introduced Harrison Meyer as the UCSD intern for the summer.

Bruce Butler reported the Tom Vlahovich was selected as the Safe Employee of the Second Quarter.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the Board minutes listed below:

+June 5, 2014 – Board Meeting

The motion was approved unanimously.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the May 2014 Treasurer's Report to the Board. Specific items summarized were the May cash balance and the May revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$1,080,732	\$522,369	(\$41,674)	\$516,689	\$0
Construction	\$245,660	\$0	\$0	\$245,660	\$0
Replacement	\$0	\$0	\$41,674	\$41,674	\$13,988
ICRF	\$80,960	\$15,297	\$0	\$65,663	\$0
Debt Service	\$0	\$78,123	\$0	(\$78,123)	\$0
Total	\$1,407,352	\$615,789	\$0	\$791,563	\$13,988

The cash reserves for each fund were: O&M \$2,080,615; Construction \$6,044,805; Replacement \$3,487,144; Interceptor Cost Recovery \$2,245,978; and Debt Service \$8,368,173. It was moved by Trustee Lyke, seconded by Trustee Putman to accept the May Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner reviewed the Delinquent Accounts Status Report.

Bruce Butler discussed the Compliance Commitment Agreement Letter.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the personnel policy changed in the following policies as amended: Corrective and Disciplinary Action, Employee Travel Expenses, Family & Medical Leave Act, and On-Call Call-In as amended.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to award a contract to Hoerr Construction, Inc. for the FY15 Collector Cleaning, Televising and Lining in the amount of \$99,450 and authorize the Executive Director to execute the contract documents, contingent upon receipt of acceptable bonds, proof of insurance, and properly executed contract documents.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize bids to be taken for the replacement generator and switchgear at Myra pump station.

The motion was approved unanimously.

Jackie Christensen provided May 2013 Operational Reports for the Northeast and Southwest Plants.

Kim Lytle reviewed the Section 125 Report.

Kim Lytle reviewed the Quarterly Workers Compensation Report.

Mark Radi provided an update on the 2nd St. Pump Station Design / 4th St. Forcemain Construction.

Bruce Butler explained the blending and excess flows process.

Rick Manner provided an update on Cronus Project.

Rick Manner provided a nutrient update.

Rick Manner reviewed information from his meeting with Philo.

Rick Manner gave a general update on the following:

- Labor Day Parade
- Ammonia Spill Remediation Project
- Open Meeting Act Changes

There being no further business before the Board, the meeting was adjourned.

Approved:

President *Diana L. Erik*

Clerk *Jennifer Putman*

UCSD Board Meeting

Date: _____

- 1) Sign In sheets are Public Documents that are available for viewing via a FOIA request.
- 2) You are not required to sign in if you only wish to listen.
- 3) If you wish to speak or present information to the Board, you must sign in and mark the appropriate box.

	Name - Print	Street Address, City	Group Represented, if applicable	Check if speaker
16	<i>Hanson Meyer</i>	<i>305 s Fifth St, Champaign</i>		
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