

**The Urbana and Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
January 9, 2014**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:00 a.m. Thursday, January 9, 2014 at the Administration Building, Northeast Treatment Plant, Urbana, Illinois.

Present: Trustee Jerry Lyke
Trustee Jenny Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering
Theresa Plotner, Administrative Supervisor
For others in attendance, see attached sign in sheet.

Trustee Lyke called the regular meeting to order.

Mike Maier and Jordan Venatta were introduced as the Safe Employees of the Fourth Quarter. They were both present to receive their awards.

Rick Manner provided the Board with a list of employees that worked during the winter storm on January 6, 2014. Trustee Putman and Trustee Lyke both wanted to express their appreciation to the people that made it to work that day.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the agenda.

The motion was approved unanimously.

Clark Bullard was present to ask the Board that before any decisions are made about Cronus, that they allow time for public comment.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the minutes listed below with the spelling corrections noted.

+December 5, 2013 Regular Board Meeting

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to adopt Ordinance #684 – Urbana Landfill, annexing the landfill and the District's property across the creek from it.

The motion was approved unanimously.

Trustee Lyke reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the November 2013 Treasurer's Report to the Board. Specific items summarized were the November cash balance and the November revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$6,870,936	\$4,401,995	(\$1,834,077)	\$634,865	\$32,965
Construction	\$735,904	\$0	(\$560,065)	\$175,839	\$0
Replacement	\$10,893	\$16,733	\$525,000	\$519,160	\$298,884
ICRF	\$388,265	\$360,610	\$0	\$27,655	\$0
Debt Service	\$27,702	\$2,341,110	\$1,869,142	(\$444,266)	\$0
Total	\$8,033,701	\$7,120,448	\$0	\$913,253	\$331,848

The cash reserves for each fund were: O&M \$101,500; Construction \$6,102,733; Replacement \$3,471,437; Interceptor Cost Recovery \$2,017,458; and Debt Service \$8,891,798. It was moved by Trustee Putman, seconded by Trustee Lyke to accept the November Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner reviewed the Delinquent Accounts Status Report.

It was moved by Trustee Putman, seconded by Trustee Lyke to change the Regular Board Meeting from February 6, 2014 to January 30, 2014.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to table Agenda Item 8b Deciding April Special Meeting Date for FY15 Budget Review.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to award a contract for the installation of a pump station cathodic protection system on four pump stations to Glesco Electric, and authorize the Executive Director to execute the contract, contingent upon receipt of performance and payment bonds and proof of insurance.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize staff to solicit bids for the Polymer Supply Contracts.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the Sodium Hypochlorite Supply Contract.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Board to send out a request for qualifications (RFQ) to insurance brokers for commercial insurance coverage.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Board to send out a request for proposals (RFP) to certified public accounting firms to perform the annual fiscal audit.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to move Agenda Item 8h – Permit Appeal for 1521 Church St., Champaign to the last agenda item 9i.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the release of Executive Session minutes for March 2013 and two meetings in April 2013.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize the Executive Director to execute a managed services agreement with Baxter & Woodman Control Systems, Inc. (BWCSI)

The motion was approved unanimously.

Jackie Christensen reviewed the Discharge Monitoring Reports for November 2014.

Jackie Christensen reviewed the summary of tours in CY 2013.

Jackie Christensen reviewed the Sodium Bisulfite Supply Contract Update.

Mark Radi reviewed the Realignment Pump Station Design.

Rick Manner reviewed the updates for the Cronus Chemicals LLC Contract Negotiations.

Trustee Lenik arrived to the meeting.

Kim Lytle reviewed the Quarterly Workers Compensation Report.

Kim Lytle reviewed the Flexible Spending Plan Modification.

Rick Manner reviewed the following:

- Statements of Economic Interest

- UIUC Discussions Concerning Connection Fees, User Charges and Construction Options

After extensive discussion, it was moved by Trustee Putman, seconded by Trustee Lyke to direct staff to draft an amendment to the Connection Permit Fee Ordinance to remove the Interceptor Connection Fee, but not to modify the provisions regarding credits.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to enter into Executive Session to discuss sale of district property and personnel.

Roll Call on the Motion:

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke - Aye

After returning from the Executive Session, there being no actions taken and no further business before the Board, the meeting was adjourned.

Approved:

President

Diana Lenik

Clerk

Jennifer Putman

UCSD Board Meeting

Date: 1/9/14

- 1) Sign In sheets are Public Documents that are available for viewing via a FOIA request.
- 2) You are not required to sign in if you only wish to listen.
- 3) If you wish to speak or present information to the Board, you must sign in and mark the appropriate box.

	Name - Print	Street Address, City	Group Represented, if applicable	Check if speaker
16	Clark Bullard	509 W Wash 61801		<input checked="" type="checkbox"/>
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