

**The Urbana and Champaign Sanitary District
The Minutes of the Regular Board Meeting of the Board of Trustees
April 3, 2014**

The Board of Trustees of the Urbana & Champaign Sanitary District of Champaign County, Illinois met at 10:10 a.m. Thursday, April 3, 2014 at Station R Board Room, Northeast Treatment Plant, in Urbana, Illinois.

Present: Trustee Diana Lenik
Trustee Jerry Lyke
Trustee Jenny Putman

Also: Mike McCormick, Attorney
Rick Manner, Executive Director
Kim Lytle, Director of Administrative Services
Bruce Butler, Director of Maintenance
Jackie Christensen, Director of Operations
Mark Radi, Director of Engineering
Theresa Plotner, Administrative Supervisor
For some others in attendance, see attached sign in sheet
(visitors are not required to sign in)

Trustee Lenik called the regular meeting to order.

It was moved by Trustee Lyke, seconded by Trustee Putman to approve the agenda adding after Audience Participation, Communication to Trustees.

The motion was approved unanimously.

Dick Maxwell was introduced as Safe Employee of the First Quarter.

Trustee Putman shared some correspondence with some interested parties in the Cronus project.

It was moved by Trustee Putman, seconded by Trustee Lyke to approve the minutes listed below.

+March 6, 2014 Regular Board Meeting

The motion was approved unanimously.

Trustee Lenik reviewed the Accounts Payable Checking Signing Schedule.

Kim Lytle presented the February 2014 Treasurer's Report to the Board. Specific items summarized were the February cash balance and the February revenues and expenditures. The year-to-date revenues and expenditures for each District fund are summarized below.

FUND	REVENUE	EXPENSES	NET FUND TRANSFERS	NET EFFECT	CAPITAL EXPENSE
O & M	\$9,775,872	\$6,185,745	(\$3,368,153)	\$221,974	\$32,965
Construction	\$796,073	\$0	(\$1,120,131)	(\$324,057)	\$0
Replacement	\$15,774	\$28,369	\$750,000	\$737,405	\$330,218
ICRF	\$782,130	\$504,695	\$0	\$277,435	\$0
Debt Service	\$39,461	\$4,376,872	\$3,738,284	(\$599,126)	\$0
Total	\$11,409,310	\$11,095,680	\$0	\$313,630	\$377,833

The cash reserves for each fund were: O&M \$3,820,359; Construction \$5,776,252; Replacement \$3,972,142; Interceptor Cost Recovery \$2,260,525; and Debt Service \$8,488,264. It was moved by Trustee Putman, seconded by Trustee Lyke to accept the February Treasurer's Report.

The motion was approved unanimously.

Theresa Plotner reviewed the Delinquent Accounts Status Report.

It was discussed by the Board and they decided to not make a motion at this time for the ICRF Rate Increase and Connection Permit Fee Increase.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize the Executive Director to execute an Emulsion Polymer Supply contract with SNF Polydyne for a length of 24 months beginning May 1, 2014.

The motion was approved unanimously.

It was moved by Trustee Putman, seconded by Trustee Lyke to authorize bids to be taken for the FY15 Collector Rehabilitation Project and the FY15 Interceptor Rehabilitation Project.

The motion was approved unanimously.

Mark Radi provided an update on the 2nd Street Pump Station.

Rick Manner reviewed the possibility of constructing a portion of the forcemain associated with the 2nd Street Pump Station as a Design Build contract. This would be done to accommodate the Capital Development Board's and the University of Illinois' requirements regarding construction coordination. It was moved by Trustee Putman, seconded by Trustee Lyke to solicit a Design Build proposal from Cross Construction for constructing a forcemain along 4th Street from Armory to Kirby.

The motion was approved unanimously.

It was moved by Trustee Lyke, seconded by Trustee Putman to authorize Staff to consider investment in U.S. Government Agency funds such as step-rate and callable bond options as part of the investment portfolio.

The motion was approved unanimously.

The Commercial Insurance Renewal will be discussed at the April 24th Board Meeting.

Jackie Christensen reviewed the Discharge Monitoring Reports for January and February.

Jackie Christensen reviewed the Noncompliance Advisory letter recognizing UCSD's efforts at improving the efficacy of the excess flow systems at the Northeast Plant. In addition a letter to IEPA regarding operations in February 2014 was reviewed.

Jackie Christensen presented the 2013 Flow Factor Annual Report.

Bruce Butler presented the 2013 Sewer Maintenance Report.

Bruce Butler gave an update on the 1956 Interceptor.

Mark Radi gave an update on Construction Projects.

Rick Manner shared information on UIUC discussions.

Rick Manner provided an update on the Cronus Project.

Rick Manner gave a general update on the following:

- Fountainhead Drainage District suit regarding assessments
- Statements of Economic Interest
- Rube Goldberg Competition
- Nutrients Update
- Community Outreach

It was moved by Trustee Lyke, seconded by Trustee Putman to enter into Executive Session to discuss personnel.

Roll Call on the motion:

Trustee Putman – Aye
Trustee Lenik – Aye
Trustee Lyke – Aye

Aye – 3

Nay – 0

The motion was approved unanimously.

The Board entered back into Open Session.

It was moved by Trustee Lyke, seconded by Trustee Putman to pay the Executive Director a performance bonus.

The motion was approved unanimously.

There being no further business before the Board, the meeting was adjourned.

Approved:

President *Diana Lenik*

Clerk *Jennifer K. Putman*